

<p>Sessional Curriculum Support Assistant – Equine Reporting to Team Manager Base – Broomfield Hall</p>	
Hours	Sessional – approx. 7.4 hours week – weekends and holidays
Contract Type	Support
Salary	£13.03 per hour
<p>Job Purpose To support the delivery of the Equine Curriculum and effectively manage resources at weekends and holidays.</p>	
<p>Key Responsibilities</p> <ul style="list-style-type: none"> • To support individual learners in the Equine curriculum whilst undertaking yard duties • To prepare students to be industry ready • To motivate students to work efficiently on the yard • To care for and promote the welfare of the all the horse at the centre • To be customer focused when dealing with facility hire and horse owners • To work flexibly across curriculum areas in supporting the needs of students, staff and customers of Equine. • Be able to work with colleagues and feedback to centre manager at the end of the day • To ensure health and safety is managed at a level and follow SOP's • To ensure that quality standards are set, monitored, and reviewed within the section. • To take responsibility for ones own professional development and continually update as necessary. • To comply with Equal Opportunities policies and to assist in the development of Equal Opportunities. • To comply with all Health & Safety, Child Protection & Safeguarding, Risk Management policy and legislation in the performance of the duties of the post. • To take reasonable care of your own health, safety and welfare and that of any other person who may be affected by your actions or omissions whilst at work. You are also required to co-operate with the College to enable it to fulfil its legal obligations. Appropriate information, instruction, training and supervision will be provided to enable you to perform your duties in a manner that is deemed safe and without risk to health. • To comply with all aspects of the Data Protection Act. • To adhere to the College's Computer Network Acceptable Use Policy. • To undertake risk assessments for any new activity and to ensure risk assessment checks are carried out for any ongoing activity. • To carry out any other reasonable duties within the overall function, commensurate with the grading and level of responsibility of the job. 	
<p>Competencies</p> <p>Essential</p> <ul style="list-style-type: none"> • Able to work flexibly • Able to support students' learning • Able to effectively manage resources • Able to communicate effectively • Experience of working on a yard • Organised • Reliable • Flexible in approach • Able to work on own initiative <p>Desirable</p> <ul style="list-style-type: none"> • IT skills • Able to communicate effectively at all levels 	
<p>Knowledge</p> <p>Essential</p>	

- Specialist knowledge in the Equine sector.
- Understanding of the requirements of Health & Safety

Desirable

- Effective customer service

Qualifications

Essential

- Level 2 Maths
- Level 2 English

Desirable

- BHS Stage 2

PRINT NAME (IN CAPITALS):

SIGNATURE:..... DATE:.....